

# Bellyeoman Community Council

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[Serving NE Dunfermline](#)



## Minutes of AGM and Meeting Held on Wednesday 23 November 2022 at 19:00hrs at CR Smith.

v1.02

### Sederunt: ( Present / Apologies / Unknown ):

#### Community Councillors & Councillors:

C.Cllr Wilma Allday (Madam Chairman)	P	C.Cllr Ian MacFarlane (Vice-Chairman)	P
C.Cllr Graeme Whyte (Secretary)	P	C.Cllr Ross Cassidy (Treasurer)	A
C.Cllr Gordon Harvey	P	C.Cllr Alan MacAskill	A
C.Cllr William Muir	A	C.Cllr Keith Omond	P
C.Cllr Ruth Watson	P		
Cllr Auxi Barrera	P	Cllr Gavin Ellis	A
Cllr Gordon Pryde	P		

#### Others:

PC Stewart Paton	U	PC Paul Scougall	U
Alan Whyte	A	Mary Whyte	A
Zoë Mays	A	Alex Allan	P
Derek Armitage, Dunfermline Men's Shed	P	Norma Farquharson	A

- Welcome, apologies & conflicts of interest:** C.Cllr Wilma Allday welcomed everyone to the meeting. Apologies for absence were recorded. Members were asked to declare any potential conflicts of interest either now or at the appropriate point in the meeting.
- Minutes of Previous Meeting – Approval and Matters arising, not on the agenda:** The Minutes of the last meeting were read and agreed (v1.02). They were proposed by C.Cllr Gordon Harvey and seconded by C.Cllr Wilma Allday. There were no matters arising that were not already included in the agenda.
- AGM Business:**
  - Madam Chairman's Annual Report.** C.Cllr Allday had nothing to comment on at this stage.
  - Adoption of Honorary President resolution.** The Committee considered the document in Appendix 1 of this minute. The Resolution was unanimously agreed and adopted.
  - Election of Office Bearers.** Cllr Gordon Pryde kindly agreed to take the chair for this item. Cllr Pryde commented on all the work of the Community Council and looked forward to the year ahead. Cllr Pryde asked for proposers and seconders for various posts. They were as follows and all nominations were agreed unanimously.

Position	Nominee	Proposer	Second
Hon. President	Wilma Allday	Gordon Harvey	Ian MacFarlane
Chair	Gordon Harvey	Ian MacFarlane	Wilma Allday
Vice-Chair	Ian MacFarlane	Keith Omond	Gordon Harvey
Secretary	Graeme Whyte	Ian MacFarlane	Keith Omond
Treasurer	Ross Cassidy	Ian MacFarlane	Gordon Harvey

Cllr Pryde returned control of the Chair to the new Chairman, C.Cllr Gordon Harvey. C.Cllr Harvey thanked C.Cllr Wilma Allday for all her years of service in the Chair, which was around 40 years. C.Cllr Harvey asked everyone for feedback on things the CC are doing right or wrong.

- Presentation and adoption of Annual Accounts.** The audited accounts, shown in Appendix 2 of this Minute were adopted and agreed unanimously. Thanks were recorded to the Treasurer and the Auditor for their work on the accounts.



- e. **Annual review and adoption of GDPR Policy.** The CC's GDPR Policy had not changed since the last review. Having reviewed the document, Members unanimously approved it.

#### 4. **Police Report:**

- a. There was no Police Report this month.
- b. Members of the public were reminded to report non-urgent Police matters to their local community police officers by email – [police@bellyeomancc.org.uk](mailto:police@bellyeomancc.org.uk).

#### 5. **Officers' Reports:**

- a. **Correspondence.** The Secretary reported that miscellaneous correspondence had been circulated to members.
- b. **Minute Structure.** The Secretary had commented on the new trialing of 'Action Points' in the minutes and with having information in two places, this may cause confusion. The Secretary would return to the standard minute structure from this meeting and the Chairman agreed to look at the Action Point list with the Secretary, to see how it could be moved forward.
- c. **Bank Balance.** The current balance was £9,333.
- d. **Winter Meeting Arrangements.** It was agreed that the default arrangement would be in-person meetings. However, should the weather and road conditions be poor for any meeting then it would be left to the Chairman, Vice-Chairman and Secretary to make a judgement and call the meeting over Zoom, if required. It was unanimously agreed that this standing arrangement should carry forward.

#### 6. **Action Points:**

- a. **Review.** The Chairman reviewed the Action Points as per the last minute.

#### 7. **New Matters:**

- a. **Property Gazetteer.** The Property Gazetteer of Fife Council would be consulting with the Community Council over potential name suggestions for the new street being built in the old Bellyeoman Council Depot site. The Secretary would circulate the consultation when it is received.
- b. **Boundary Commission Consultation.** The Boundary Commission was consulting on the proposed new Westminster Parliamentary Boundaries. The CC resolved that it did not have any particular view on the proposals.

#### 8. **On-Going Matters:**

- a. **Bellyeoman Community Woodland.** Nothing to Report, ongoing.
- b. **Speed limits and crossing points on Whitefield Road at Hospital (currently 40mph) .** Cllrs had met this week to review speeding on a number of roads. Cllr Barrera had asked for the roads to be separated to avoid Whitefield Road being lost with other roads/decisions. Another amendment was to add 'other traffic calming measures' in addition to the speed reductions. The review was agreed, and Transportation must report back within six months. Cllr Barrera had written to the CC advising of a site visit at north QMF entrance at 4pm on 15 December. C.Cllr Gordon Harvey would liaise with Auxi about attendees. Cllr Barrera also agreed to feedback on the Whitefield Road junction, i.e., better lining and signage. This was debated at the Dunfermline Area Committee on 22 November and agreed with the addition of two amendments – one to separate each road so that it was considered independently and another to add "other traffic calming measures" in addition to the speed reduction.



- c. **Whitefields, 22/01557/EIA.** The Grouting application was approved by the Council, despite the concerns of the CC and residents. Permit conditions require a number of plans, e.g., a Noise Management Plan to be agreed with the Council before works can commence. A survey of otters and badgers is part of the pre-work requirements and that is underway. Once work commences, a number of measures will be required to avoid habitat impact. The Council issued two letters on 14 November 2022 – one asking for an extension to 16 November 2022, whilst the other asked for an extension to 16 December 2022, in order to determine the application. This relates to the financial agreement being still under negotiation. There have been a large number of extension requests. It is interesting to note the agreement being “within the next month” was part of the reason the ground remediation works were approved – an application we objected to, amongst other items, because no financial agreement was in place.
  - d. **Northern Relief Road (NLR) .** No update. Cllr Barrera agreed to send a map of indicative route to the Secretary.
  - e. **Local Place Plans.** The CC had decided to produce a Community Plan instead of a full Local Place Plan. C.Cllr Gordon Harvey has been consulting with neighbouring CCs to meet and share ideas in the new year.
  - f. **B912 Road condition from Whitefield Road to M90.** Cllr Barrera agreed to chase the potholes at the top of Whitefield Road and at Lassodie.
  - g. **Hedges/Paths maintenance.** There had been no progress with the CoOp lane.
  - h. **Core Path Steps (Bellyeoman – Townhill).** Cllr Ellis continues to liaise with FCCT re the path improvements. The Secretary invited Councillors to walk the path to experience its condition first-hand.
  - i. **Bellyeoman Park potholes.** Cllr Ellis had been told that the potholes will be repaired, but no timescale had been given. Cllr Barrera had also contacted Grounds Maintenance and expected the work to have been done. The Cllrs agreed to keep following this matter up with the Council.
  - j. **Unkempt ‘Factored’ Areas (ongoing since September 2002).** C.Cllr Gordon Harvey and Derek Armitage are working on this issue, as per the October 2022 minute.
  - k. **Playparks Review.** Concern was expressed that Fife Council were enacting a stealth closure of certain Play Parks, claiming them to be unsafe. Cllrs have a document which they are not allowed to share with the public or CCs. Action: If Councillors continue to be unable to share the document, then the CC will submit an FOI request for information.  
Cllr Pryde updated the meeting on the Queen Margaret Fauld playparks. The initial response from Fife Council had been that the Grounds Maintenance Team did work in the north playpark based upon a social media post. There was some confusion as to whether the Council had produced the results of their review.
  - l. **Lochhead Dump – smell.** Nothing to report.
9. **AOCB**
- a. **Cycle Path Water Leak (Route 1).** Cllr Pryde gave an update on this issue. Scottish Water say it is not theirs. A Fife Council officer will make a site visit to assess whose responsibility it is.
  - b. **Blue Shed, Queen Margaret Fauld.** Derek Armitage reported that the Blue Shed area was open and not secure. He asked if Fife Council can take enforcement action to ensure that it is made safe by the landowner. Cllr Pryde agreed to take up this item.
  - c. **Common Good Fund Consultation.** Cllr Pryde advised that a consultation is to be launched in March 2023 regarding the management of Common Good Fund Assets.



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10. **Date and Time of Next Meeting:** C.Cllr Gordon Harvey thanked everyone for their attendance and intimated that the next meeting of the Community Council was scheduled for ***Wednesday 11<sup>th</sup> January 2023 at 19:00hrs at the CR Smith Bistro.***

It was also noted that there had been no potential conflicts of interest intimated and with there being no further business, the meeting closed at 20:50hrs.

## Appendix 1 – Resolution regarding Honorary President

### Honorary President

Honorary Presidents shall only be elected by a simple majority at an Annual General Meeting and a person is only eligible for election if he/she has rendered a great service to the Community Council in their role as an officer. Any election is for one year only, but they can be re-elected as often as the Community Council wishes at subsequent Annual General Meetings. As the position is honorary, it does not carry with it any voting rights. If the Honorary President is also an elected Community Councillor, then their voting rights as a Community Councillor are unaffected by their election as an Honorary President.



## Appendix 2 – Audited Annual Accounts

### Receipts and Payments Account for year ended 31st March 2022

<u>Receipts</u>	<u>2021/2022</u>
Fife Council Annual Grant	889.96
Bothwell Community Council	61.12
Total Receipts	<u>951.08</u>
<u>Payments</u>	
Bellyeoman P.S. Donation	250.00
Office 365 & Zoom subscriptions	201.72
10 Year Web Domain Fee	0.00
Total Payments	<u>451.72</u>
 Surplus / (Deficit) for year	 <u>499.36</u>

### Statement of Balances at 31st March 2022

<u>Bank</u>	<u>2021/2022</u>
Opening Bank Balance	8,834.29
Cash in Hand	3.62
	<u>8,837.91</u>
Surplus / (Deficit) for year	499.36
	<u>9,337.27</u>
Closing Balance	
Bank	9,333.65
Cash in Hand	3.62
	<u>9,337.27</u>

I have examined the above account and found it to be in accordance with the books and vouchers presented to me.

**Brian McLaren Independent Examiner**

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